

NOTICE OF RESCISSION

DEPARTMENT OF THE AIR FORCE
1130TH AEROSPACE TECHNICAL DEVELOPMENT
AND TRAINING GROUP
Edwards Air Force Base, California 93523

ATTG Reg 77-3

11 April 1972

Motor Vehicles

REPAIR OF PRIVATELY OWNED VEHICLES

ATTG Regulation 77-3, 14 October 1969, is rescinded. This notice of rescission is automatically rescinded upon receipt of the next edition of ATTG Reg 0-2.


R.A. SCHAMBER, Colonel, USAF
Commander

OPR: D/SPT

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Motor Vehicles

REPAIR OF PRIVATELY OWNED VEHICLES

This regulation establishes procedures and responsibilities for using the Vehicle Maintenance Shop for working on privately owned vehicles.

1. Policy. Due to the lack of an auto hobby shop capability, the personnel of ATTG are authorized to use the Group's Vehicle Maintenance Shop for work on privately owned vehicles (POV's). Its use is considered to be a privilege which can be withdrawn if misuse occurs. All personnel are advised that work on POV's has last priority and will in no way be allowed to interfere with the primary purpose of the shop.

2. Responsibilities and Procedures:

a. The Vehicle Maintenance Shop will be available to Group personnel for work on POV's from 1600 hours Friday until 0700 hours the following Monday, and also from 1600 hours the day before a holiday until 0700 hours the day after a holiday.

b. Work will be permitted by appointment only. Reservations will be made between 1200 and 1500 hours the day preceding the weekend or holiday on a first come first serve basis. Under no circumstances will anyone work on POV's in the Shop without a reservation. Also, the person making a reservation will be required to contact the Vehicle Maintenance supervisor for a briefing prior to using that facility.

c. The shop is to be used only by personnel assigned to ATTG to work on cars owned and/or registered in their name. No other personnel are authorized use of this facility.

d. The supervisor of the Vehicle Maintenance Shop will inform the security guards prior to weekends or holidays of all reservations for use of this facility. The information will include the names of all personnel with reservations and the time of intended use of the shop.

Supersedes WRSP-IV Reg 77-3, 1 Nov 67. (For summary of revised, deleted, or added material, see signature page.)

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e. The person who has made a reservation will check in with the security guards on the day of his reservation to pick up the keys for the shop. That person will subsequently make certain that the facility is secured and keys returned to the security guards after use.

f. Repair of POV's is limited to those functions that can be accomplished using only the stall adjacent to the office. Use of the lift rack is prohibited except when the Vehicle Maintenance supervisor is present.

g. Use of Government tools and equipment is restricted to jacks, jack stands, workbenches, and the like. Hand tools and other special shop equipment will not be available for use.

h. All safety precautions such as proper ventilation during engine operation and use of safety stands for vehicles on jacks will be observed at all times.

i. A limited assortment of nuts, bolts, and washers are available, plus cleaning solvent; however, all spare and replacement parts must be furnished by the owner.

j. Good housekeeping practices will be observed at all times. Personnel using the facility will make certain the shop and latrine areas are cleaned up after use. Cleaning materials, brooms, etc., are available for this purpose.

3. Compliance with all foregoing procedures is necessary to assure continued use of this facility for work on POV's.

Robert A. Schamber
ROBERT A. SCHAMBER, Colonel, USAF
Commander

Summary of revised, deleted, or added material

Entire regulation updated. Format updated to conform with AFM 5-1.
Organizational designation changed.

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